

Meeting Minutes
COPAMA Board meeting
November 27, 2023
7:00 – 8:30 PM
OSU Airport Terminal Building

Attending: Joe Lippert, Charles Jenkins, Stephen Brown, Bill Otte, Lowell Dowler, Christopher Deem, Gene Sprang.

Treasurer's Report:

Lowell Dowler provided a detailed report of 2023 income and expenses. The current PNC bank balance is \$19,267.65 with one scholarship check of \$175.00 outstanding.

New Business

Lowell presented the board with a document retention policy adapted from the National Council of Nonprofits. After discussion, the board voted to adopt the policy. The only modification is that contracts will be kept for 2 years after a contract is concluded. This will permit Lowell to discard many old COPAMA documents in his possession.

The board discussed how membership or involvement with COPAMA could be increased. Also discussed was the need to raise funds to continue providing testing scholarships. The possibility of a golf outing in 2024 was discussed. Chuck Jenkins will check with Willow Run Golf Course. Joe Lippert will see if an email can be sent to past participants to gauge support. The potential date would be September 6, 2024. The first Friday after Labor Day.

Gene Sprang reported that 9 vendors have committed to the 2024 Ohio Aviation Maintenance Symposium. Booth fees and cost for food will remain the same as 2023. Satcom Direct has again agreed to sponsoring all refreshments. Paul Gillenwater has not set a date for a planning meeting. Steve Brown is going to go ahead and schedule food trucks for the March 26th event. Gene Sprang moved and the board approved not charging G&N Aircraft as they did not attend last year after paying and for their support of CSCC AMT program with the donation of an O-360-A Lycoming cylinder

Scholarship:

Unclaimed scholarship awards totaling \$2,525.00 expire on December 31, 2023. Awards from 2023 in the amount of \$2,400.00 carry forward until June 30, 2024. Eleven CSCC AMT students applied for scholarships. After discussion, 7 were awarded scholarships in the amount of \$1,000.00 each. Six of these will expire December 31, 2024. One will not expire until June 30, 2025.

Board Election:

Chuck Jenkins, Joe Lippert and Steve Brown agreed to continue on the board.

2024 Officers:

Chuck Jenkins, President
Christopher Deem, Vice-President
Lowell Dowler, Treasurer
Gene Sprang, Secretary

Respectfully submitted by; Gene Sprang, Secretary